

Heart of Iowa Community Services (HICS) Minutes

March 21, 2022

HICS met on Monday, March 21, 2022, at 1:00 pm at the Dallas County offices.

Present: Rick Thompson, Audubon County Supervisor; Clifford Carney, Guthrie County Supervisor; Brad Golightly, Dallas County Supervisor (via Zoom); Larry Loss, Family Member representative, Shanell Wagler, Child Provider representative (via Zoom), and Lesleyann Christensen, Regional Education System representative (via Zoom).

Absent: Laurie Cooley, Provider Representative.

Staff Present: Darci Alt, CEO; Lisa Kempf, Recording Secretary

Item 1 – Chair Clifford Carney called the meeting to order at 1:10 pm.

Item 2 – *Additions/Approval of Agenda:*

- a) Motion to approve the agenda as presented by Thompson, second by Loss. Motion approved unanimously.

Item 3 – *Approval of Minutes:*

- a) Motion to approve January 31, 2022 meeting minutes as presented by Loss, second by Thompson. Motion approved unanimously.

Item 4 – *Visitors:* None

Item 5 – *Discussion/Action: Payment of Bills*

- a) Kempf presented claim summary for February and March 2022. **ACTION:** Motion to receive and file claim summary as presented by Thompson, second by Wagler. Motion approved unanimously.

Item 6 – *Discussion/Action: FY23 Provider Contracts* – Alt presented the following Provider Agreements, to be effective July 1, 2022:

- a) County Hospitals
 - i) Audubon County Memorial Hospital – Motion by Thompson, second by Loss to approve Provider Agreement as presented. Motion approved unanimously.
 - ii) Dallas County Hospital – Motion by Wagler, second by Golightly to approve Provider Agreement as presented. Motion approved unanimously.
 - iii) Guthrie County Hospital – Motion by Carney, second by Thompson to approve Provider Agreement as presented. Motion approved unanimously.
- b) Behavioral Health and Crisis Services
 - i) Zion Integrated Behavioral Health – Motion by Loss, second by Thompson to approve Provider Agreement as presented. Motion approved, Golightly abstained.
 - ii) Adel Mental Health – Motion by Thompson, second by Wagler to approve Provider Agreement as presented. Motion approved unanimously.
 - iii) Easter Seals – Motion by Wagler, second by Loss to approve Provider Agreement as presented. Motion approved unanimously.

- c) Jail Mental Health Services
 - i) Doug Detrick – Motion by Thompson, second by Golightly to approve Provider Agreement as presented. Motion approved unanimously.
 - ii) Laura Miller – Motion by Loss, second by Thompson to approve Provider Agreement, with the addition of mileage reimbursement rate of .39 per mile. Motion approved unanimously.
- d) Telehealth Services
 - i) Flowstate Health – Motion by Loss, second by Golightly to approve Provider Agreement as presented. Motion approved unanimously.

Item 7 – Discussion/Action: FY23 Annual Service and Budget Plan (ASBP)

- a) Alt explained this Plan is submitted to DHS every year in April, and followed up in December with the Annual Report. The ASBP includes information on members of Regional Boards and Committees, local access points, crisis services available in the Region and budgeted Expenditures and Revenue for FY23. A correction was noted on the Regional Adult Advisory Committee: Guthrie County Jail Administrator has changed. **ACTION:** Motion by Thompson, second by Carney to approve Provider Agreement as corrected. Motion approved unanimously.

Item 8 – Discussion/Action: FY22 Budget Amendment

- a) Kempf presented the Budget Status and Fund Balance Status as of 3/31/22.
- b) Kempf presented an amendment to the FY22 Regional Budget.
 - i. Revenue amended includes the Regional Service Payments from the State.
 - ii. Expenditures amended includes funds for development of Co-Responder Model, marketing plan, scheduled replacement of staff computers, scheduled replacement of two cars for staff use, additional funds for transitional living program and mental health services in jails, and other areas.
 - iii. **ACTION:** Motion by Thompson, second by Golightly to approve FY22 Budget Amendment as presented. Motion approved unanimously.

Item 9 – Discussion/Action: Cars

- c) Alt reported staff have actively been searching for replacement autos, but have found selection to be very scarce. Alt also explained that any cars purchased will be registered, licensed and insured by Dallas County, but money used for the purchase will come from Regional funds. She requested clarification of moving forward when something was found. Following discussion, **ACTION:** Motion by Loss: When replacement autos are located with a cost up to the amount authorized in the FY22 budget, and the Dallas County Capital Purchase policies have been followed, and a Dallas County official has agreed and signed off on the purchase, the CEO may proceed with the purchase and report back to the Governing Board. Second by Thompson. Motion approved unanimously.

Item 10 – Discussion/Action: Regional Mileage Rate

- a) Kempf noted that every county in the Region has a different mileage rate and would like for the Governing Board to approve a rate to reimburse members of Regional Boards and Committees for

mileage. **ACTION:** Motion by Carney to set .46 per mile as the Regional mileage reimbursement rate. Second by Thompson. Motion approved unanimously.

Item 11 – Old Business:

- a) 28E Agreement: Alt reported the 28E Agreement has to be updated removing Fund 10 language and other concerns due to the change in funding for Mental Health Regions. Her goal is to have this completed by the end of May 2022. When she has the draft completed, she will email to Governing Board members for review, and a brief Zoom meeting will be scheduled for the Governing Board to approve. Following that, Alt will send to each County Attorney for review, before it goes to each Counties' Board of Supervisors to act on.

Next Meeting / Adjourn: Next scheduled regular meeting is Monday, September 19th, 2022, at 1:00 p.m. at the Guthrie County Courthouse.

Motion to adjourn meeting by Thompson, second by Loss. Motion approved unanimously. Meeting adjourned at 4:05 p.m.

Respectfully Submitted: Lisa Kempf,
Recording Secretary

CLIFFORD CARNEY, Chair HICS

RICK THOMPSON, Secretary HICS