

Heart of Iowa Community Services (HICS) Minutes

November 22, 2021

HICS met on Monday, November 22, 2021, at 1:00 pm at the Dallas County offices.

Present: Rick Thompson, Audubon County Supervisor; Clifford Carney, Guthrie County Supervisor; Mark Hansen, Dallas County Supervisor (Alternate); Laurie Cooley, Provider Representative, and Larry Loss, Family Member representative.

Absent: Shanell Wagler, Child Provider representative

Staff Present: Darci Alt, CEO; Lisa Kempf, Recording Secretary; Ryan Hemmer, GA Coordinator

Item 1 – Chair Clifford Carney called the meeting to order at 1:15 pm.

Item 2 – *Additions/Approval of Agenda:*

- a) Motion to approve the agenda as presented by Thompson, second by Hansen. Motion approved unanimously.

Item 3 – *Approval of Minutes from September meeting:*

- a) Motion to approve September 20, 2021 meeting minutes as presented by Thompson, second by Loss. Motion approved unanimously.

Item 4 – *Visitors:* None

Item 5 – *Discussion/Action: Payment of Bills*

- a) Kempf presented claim summary for September, October, and November 2021. **ACTION:** Motion to receive and file claim summary as presented by Thompson, second by Carney. Motion approved unanimously.

Item 6 – *Discussion/Action: FY22 Budget*

- a) Kempf presented the Budget status and Fund Balance status as of 11/24/21 for review. **ACTION:** None.

Item 7 – *Discussion/Action: Annual Report*

- a) Alt presented the FY21 Annual Report to DHS to the Board.
 - i. Loss questioned Table C, Expenditures and the footnote on several of the Chart of Account (COA) codes. The footnote indicates those COA codes were core services for Children with a serious emotional disturbance. He questioned if the amount shown included services provided to Adults. Kempf will add a clarification to the footnote to indicate that it does include amount spent on Adult services.
- b) **ACTION:** Motion by Hansen to approve the FY21 Annual Report, second by Carney. Motion approved unanimously.

Item 8 – *Discussion/Action: Performance Based Contract – Revised and Final*

- a) Alt explained since this was presented and approved at the September meeting, there have been changes made to some of the wording in the Contract. She reviewed the changes. **ACTION:** Motion by Loss to approve the amended Performance Based Contract with the Iowa Department of Human Services, effective 1/1/2022, and authorize CEO Darci Alt to sign. Second by Thompson. Motion approved unanimously.

Item 9 – Discussion/Action: Easter Seals Children’s Crisis Stabilization Contract

- a) Alt explained the need to contract for this service and she feels Easter Seals has a good program to offer. Several clerical errors were noted in the contract. **ACTION:** Motion by Hansen to approve the contract with Easter Seals Iowa to provide Children’s Crisis Stabilization-Residential services and authorize Chair to sign after clerical errors are corrected in the contract. Second by Thompson. Motion approved unanimously.

Item 10 – Discussion: FY21 Regional Ending Fund Balance Certification

- b) Alt shared the form each Region must complete and return to DHS by December 1st certifying the Region’s fund balance as of June 30th, 2021. This will satisfy a requirement of Senate File 619 that was passed this Spring. **ACTION:** Motion by Thompson to authorize CEO Darci Alt to sign, second by Carney. Motion approved unanimously.

Item 11 – Discussion/Action: FY23 Budget Workshop

- a) Kempf presented the proposed Revenue and Expenditure budgets for FY23.
- b) Discussion was held regarding the change of funding for Mental Health services beginning FY23. Our Region will be able to pursue new projects as the State funding will be more that what we were able to raise through County tax levies.
- c) The ideas below were discussed and more work will be done to the FY23 budget before being brought back to the Governing Board for approval in January 2023. **ACTION:** None

Item 12 – Discussion/Action: New Projects

- a) Autism – Alt would like to see a summer program developed for Autistic children.
- b) Telehealth – Alt is working with another provider to provide and expand Telehealth in our Region.
- c) ACT – Alt is working to develop an ACT program (Assertive Community Treatment) in the Region.
- d) Additional ideas:
 - i. Cooley commented that there may be a facility available in Adair that could be used for Transitional Living, or any other residential needs we may have.
 - ii. Loss suggested we go ahead and replace the vehicles used by the Service Coordinators.
 - iii. Development of a Peer Support program is needed.
- f) Travel request procedure:
 - i. Alt would like to request out of state travel to visit an Autism day program and Access Centers. The Board requested she complete a proposal and submit at the next meeting.
- g) **ACTION:** None

Item 13 – Discussion/Action: Old Business

- a) No old business presented.

Next Meeting / Adjourn: Next scheduled meeting is Monday, January 17, 2023, at 1:00 p.m. at the Dallas County office.

Motion to adjourn meeting by Hansen, second by Thompson. Motion approved unanimously. Meeting adjourned at 4:20 p.m.

Respectfully Submitted: Lisa Kempf,
Recording Secretary

CLIFFORD CARNEY, Chair HICS

RICK THOMPSON, Secretary HICS