

Heart of Iowa Community Services (HICS) Minutes

May 6, 2022

HICS met on Friday, May 6, 2022, at 10:00 am via ZOOM meeting.

Present: Rick Thompson, Audubon County Supervisor; Clifford Carney, Guthrie County Supervisor (in person at HICS offices); Brad Golightly, Dallas County Supervisor; Larry Loss, Family Member representative, Lesleyann Christensen, Regional Education System representative and Laurie Cooley, Provider Representative.

Absent: Shanell Wagler, Child Provider representative.

Staff Present: Darci Alt, CEO (in person); Lisa Kempf, Recording Secretary.

Item 1 – Chair Clifford Carney called the meeting to order at 10:06 am.

Item 2 – *Additions/Approval of Agenda:*

- a) Motion to approve the agenda as presented by Thompson, second by Loss. Motion approved unanimously.

Item 3 – *Discussion/Action: Regional 28E*

- a) Alt presented a draft copy of First Amended and Restated 28E Agreement for Heart of Iowa Region. Changes from the original Agreement dated 7/1/2014 includes the following:
 - a. Modify section 3.4 – Real and Personal Property of each party
 - b. Modify section 4.1 – Governing Board Directors
 - c. Modify section 4.3 – Voting Procedures for Governing Board members
 - d. Modify section 4.5 – Board Officers
 - e. Modify section 4.6 – Powers of the Governing Board
 - f. Modify section 4.8 – Duties of Committees
 - g. Modify section 4.9 – Methods of Dispute Resolution
 - h. Modify section 5.1 – Specification, Requirements, Obligations, Expectations of Member Counties
 - i. Modify section 5.2 – Decision that Require a Member Vote
 - j. Modify section 5.4 – Additional Member Counties
 - k. Modify section 5.5 – Member County Withdrawal / Removal
 - l. Remove section 5.6 – Suspension of Voting Rights and Services
 - m. Modify section 6.1 – Selection Process for Chief Executive Officer
 - n. Modify section 6.2 – Performance Evaluation of Chief Executive Officer
 - o. Modify section 6.3 – General Functions and Responsibilities of Staff
 - p. Modify section 7.1 – Management and Expenditure of Funding
 - i. Modify 7.1a – Management & Expenditure of Funding / Fiscal Agent
 - ii. Add 7.1b – Fiscal Agent account

- iii. Add 7.1c – Office Space
 - iv. Add 7.1d – Equipment
 - q. Modify section 7.2 – Process for Annual Independent Audit
 - r. Modify section 7.3 – Employer of Record
- b) After discussion, suggested additions and corrections will be made by Alt. She will then send to each member county’s County Attorney for review. Following that, Alt will visit each member county Board of Supervisors for approval. Final action will then be taken by the Regional Governing Board.
- c) **ACTION:** None required at this time.

Item 4 – Discussion/Action: HICS/City of Waukee 28E Agreement

- a) Alt presented as 28E Agreement between Heart of Iowa Region and the City of Waukee, Iowa for the Region to provide crisis intervention training to public safety personnel; make available trained mental health professionals to act as a resource to law enforcement and to cooperatively respond with law enforcement to mental health related public safety calls; and provide funding for a full-time crisis intervention police officer in the Waukee Police Department.
- b) Following detailed review by the Governing Board, Section 6.3 will be added:
- a. 6.3 Termination for Lack of Authority or Funding. Notwithstanding anything in this Agreement to the contrary, and subject to the limitations, conditions, and procedures set forth below, the Region shall have the right to terminate this Agreement without penalty or legal liability by giving sixty (60) days written notice if any of the following contingencies occur: ● If the Region's authorization to operate is withdrawn or there is a material alteration in the programs the Region administers; or ● If the region’s funding is substantially modified or eliminated.
- c) **ACTION:** Motion by Golightly to approve 28E Agreement between Heart of Iowa Region and City of Waukee, Iowa with addition of Section 6.3. Second by Loss. Motion approved unanimously via roll call vote.

Item 5 – Discussion/Action: New Positions – July 1

- a) Alt requested the addition of two new full-time positions effective 7/1/22.
- a. Data Analytics
 - b. Children’s Coordinator/Navigator
- d) Kempf stated only one new position was budgeted and approved for FY23. Alt stated the Children’s Coordinator/Navigator position takes priority at this time.
- e) **ACTION:** Motion by Loss to move forward with hiring of Children’s Coordinator/Navigator position, effective 7/1/22. Second by Christensen. Motion approved unanimously.

Item 6 – Discussion/Action: Current Flowstate Contract

- a) Provider requests an additional service/rate be added to the FY22 contract currently in place:
- a. Addition of medication evaluation and management at HICS jails rate - \$3,000 / month
- b) **ACTION:** Motion by Loss to approve addition of service/rate specified. Second by Carney. Motion approved unanimously.

Item 7 – Discussion/Action: Travel Plan

- a) Alt requested approval for travel to Utah to visit the Salt Lake City Police Department and Wasatch Behavioral Health in Provo to see how the Co-Responder and Crisis services model works for them, as the model is similar to what she hopes to implement in the HICS Region. **ACTION:** Motion by Christensen, second by Thompson to approve out of state travel expenses for Alt to Utah. Motion approved unanimously.

Motion to adjourn meeting by Thompson, second by Christensen. Motion approved unanimously. Meeting adjourned at 12:00 p.m.

Respectfully Submitted: Lisa Kempf,
Recording Secretary

CLIFFORD CARNEY, Chair HICS

RICK THOMPSON, Secretary HICS