



Governing Board Meeting Minutes

January 25, 2023

Heart of Iowa Community Services (HICS) met Wednesday, January 25, 2023, at 9:00 am at the Dallas County offices.

Present: Rick Thompson, Audubon County Supervisor; Maggie Armstrong, Guthrie County Supervisor; Brad Golightly, Dallas County Supervisor; Larry Loss, Parent of Child representative; Clifford Carney, Family Member representative; and Lesleyann Christensen, Regional Education System representative (via Zoom).

Absent: Laurie Cooley, Adult Provider Representative.

Staff Present: Darci Alt, CEO; Lisa Kempf, Recording Secretary.

Item 1 – Chair Clifford Carney called the meeting to order at 9:10 am.

Item 2 – *Additions/Approval of Agenda:*

- a) Alt requested to add *Appointment of Governing Board member* to Item 7.
- b) Motion to approve the agenda as presented by Thompson, second by Loss. Motion approved unanimously.

Item 3 – *Approval of Minutes:*

- a) Motion to approve December 5, 2022 meeting minutes as presented by Loss, second by Golightly. Motion approved unanimously.

Item 4 – *Visitors:* None

Item 5 – *Discussion/Action: Election of Officers (1-year terms)*

- a) Chair: **ACTION:** Motion by Thompson, second by Loss for Clifford Carney to be the Board Chair. Motion approved unanimously.
- b) Vice-Chair: **ACTION:** Motion by Golightly, second by Thompson for Larry Loss to be the Board Vice-Chair. Motion approved unanimously.
- c) Secretary: **ACTION:** Motion by Golightly, second by Loss for Rick Thompson to be the Board Secretary. Motion approve unanimously.
- d) Appoint Recording Secretary: Thompson requested a Recording Secretary be appointed. **ACTION:** Motion by Thompson, second by Golightly to appoint Lisa Kempf as Recording Secretary. Motion approved unanimously.

Item 6 - *Discussion/Action: Governing Board members – Terms, Voting Status*

- a) Alt discussed the possible Legislative change this session of moving MHDS Regions out of County Home Rule, since they are now funded by State dollars, and the impact this could have on our Governing structure.

- b) Kempf reviewed the current list of Governing Board members, their representation status, term end dates and voting status.
 - i. We welcome Maggie Armstrong, the new Guthrie County Board of Supervisor representative.
 - ii. There is currently a vacancy – Provider of Children Services representative.
- c) Appointment of Family Member representative.
 - i. Alt requested to add Clifford Carney as the Family member representative. **ACTION:** Motion by Loss, second by Golightly to add Carney to the Board as a Family Member representative. Motion approved unanimously.

Item 7 – Discussion/Action: Payment of Bills

- a) Kempf presented list of bills processed for December 2022 and January 2023. **ACTION:** Motion by Thompson, second by Golightly to approve for payment the presented list. Motion approved unanimously.

Item 8 – Discussion/Action: FY23 Budget Amendment

- a) Kempf presented a budget amendment for the FY23 Expenditure Budget. Alt explained changes. **ACTION:** Motion by Loss to approve the presented FY23 budget amendment effective 1/25/2023, second by Thompson. Motion approved unanimously.

Item 9 – Discussion/Action: FY24 Budget

- a) Kempf presented the proposed FY24 Expenditure and Revenue budgets. Alt and Kempf explained different areas of the budget for clarification. **ACTION:** Motion by Golightly, second by Thompson to approved the presented FY24 HICS budget. Motion approved unanimously.

Item 10 – Discussion/Action: Purchase of Vehicle

- a) Alt explained the need for an additional vehicle to be used by Service and Jail Coordinators in Dallas County. The purchase has been added to the FY23 budget amendment. **ACTION:** Thompson moved to table item to March meeting and asked Kempf to prepare a comparison of purchase of a vehicle vs. payment of employee mileage. Second by Armstrong, motion approved unanimously.

Item 11 – Discussion/Action: June Co-responder Conference

- a) Alt is considering attending an out of state Co-Responder Conference in June. She is waiting to see the final agenda before she decides to ask for Board approval. **ACTION:** Golightly moved to table item until March meeting and requested Alt have cost details. Second by Loss, motion approved unanimously.

Item 12 – Discussion/Action: Children’s Access Center Building Update

- a) Alt reported she and Loss toured the building in Perry to determine how it might be configured for an Adult and Children’s Access Center.
- b) The Board discussed different funding strategies, as well as the priority to keep the existing Transitional service, currently provided at Safe Harbor in Woodward.
- c) The Board would like to tour the building; Alt will set that up. Alt requested approval to continue moving forward. **ACTION:** Golightly moved to allow Alt to pursue a new building site for an Adult and Children’s Access Center. Second by Loss, motion approved unanimously.

Item 13 – Discussion/Action: Region Update

- a) Alt reported that HHS will more than likely push for less Regions in the near future. HICS, being a small Region, will likely be asked to increase to more counties. Alt reported she has had talks with another Region CEO of the possibility to contract to provide management services of that Region. She will keep this Board updated. **ACTION:** None taken.

Motion to adjourn by Thompson, second by Loss. Motion approved unanimously. Meeting adjourned at 12:15 pm. Next meeting will be Wednesday, March 15 at 9:00 am at the Dallas County offices.

Respectfully Submitted: Lisa Kempf,
Recording Secretary

CLIFFORD CARNEY, Chair HICS

RICK THOMPSON, Secretary HICS