



GOVERNING BOARD MEETING MINUTES

May 8, 2023

The Governing Board of Heart of Iowa Community Services Region (HICS) met Monday, May 8, 2023, at 9:00 am at the Dallas County offices.

Present: Larry Loss, Parent of Child representative; Maggie Armstrong, Guthrie County Supervisor; and the following present via ZOOM: Rick Thompson, Audubon County Supervisor; Brad Golightly, Dallas County Supervisor; Laurie Cooley, CEO, Zion Integrated Behavior Health Services, Adult Provider Representative.

Absent: Clifford Carney, Family Member representative; Lesleyann Christensen, Regional Education System representative.

Staff Present: Darci Alt, CEO; Lisa Kempf, Recording Secretary.

Item 1 – Vice-Chair Larry Loss called the meeting to order at 9:12 am.

Item 2 – *Additions/Approval of Agenda:*

- a) Motion to approve the agenda as presented by Armstrong, second by Thompson. Motion approved unanimously.

Item 3 – *Visitors:* None

Item 4 – *Discussion/Action: FY24 Annual Service and Budget Plan – Amended*

- a) Kempf explained we had been contacted by the Iowa Department Health and Human Services (HHS) advising the format of the budget submitted with the Annual Service and Budget Plan for FY24 did not meet criteria. As in previous years, wages and benefits were lumped together in the Reimbursement to Counties GL code, but HHS wanted it shown in the actual GL code. There is no change in any dollar amounts. **ACTION:** Motion by Golightly, second by Armstrong to approve amended FY 24 Annual Service and Budget Plan. Motion approved unanimously.

Item 5 – *Discussion/Action: HHS Performance Based Contract*

- a) Alt presented the Second Amendment to the Heart of Iowa Regional Contract between the Iowa Department of Health and Human Services and HICS. Term of Contract is July 1, 2023 through June 30, 2024. Following discussion of updates and changes, **ACTION:** Motion to approve Amended Contract between HICS and HHS and allow the CEO to sign by Loss, second by Armstrong. Motion approved unanimously.

Item 6 – *Discussion/Action: Updates*

- a) Perry Building Update: Alt reported she met with the building owner regarding lease of the building. Owner asked if there was interest in buying instead of leasing the building. It would not be the Region purchasing the building, but rather another entity other than Zion

Integrative Behavioral Health, the current provider of services at Safe Harbor. Alt will keep the Board updated with discussions and developments. **ACTION:** None.

b) CROSS Region Contracting Update:

- i. 28E Agreement – A draft 28E Agreement between HICS and CROSS has been prepared. Alt stated she is not happy with it and is working to remove unnecessary language.
- ii. Fiscal Agent – Alt met with Rob Tietz, Dallas County Operations Administrator regarding Dallas County assuming the Fiscal Agent role for CROSS Region, beginning July 1, 2023.
- iii. CROSS employees – The proposal is Dallas County will become the County of Employment for current CROSS employees. Staff salaries and benefits will be outlined in a separate MOU.
- iv. Payment from CROSS of Administrative Services provided by HICS Region – Alt reported this has yet to be determined. A large part of that formula will be actual time HICS staff works on behalf of CROSS. Since it is difficult to capture that amount initially, Kempf suggested a cost settlement agreement be put in place for the first year. Loss suggested this be done on a quarterly basis so all costs are captured. No decision made on this proposal.
- v. Alt requested approval to proceed with reclassification of the following positions affected by this Agreement: Program Coordinator/Compliance Officer and Operations/Data Analytics. **ACTION:** Motion by Armstrong, second by Thompson to proceed with PAQ's for these positions. Motion approved unanimously.

Item 7 – Old Business

- a) None

Motion to adjourn by Thompson, second by Golightly. Motion approved unanimously. Meeting adjourned at 10:20 am. Next meeting will be Wednesday, June 21, 2023, at 9:00 am at the Dallas County offices.

Respectfully Submitted: Lisa Kempf,
Recording Secretary

CLIFFORD CARNEY, Chair HICS

RICK THOMPSON, Secretary HICS